

JUICY TEMPLES

2424 E. Robinson St. Orlando, Florida 32803
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Seeking Production Artist for 1-month contract with opportunity for extension.

The role of the Production Artist (equivalent to Senior Production Artist) at Juicy Temples will be to contribute to the design process, facilitating a transition from the design phase to the production phase, and through to final production.

TYPICAL JOB RESPONSIBILITIES:

- Revise and modify existing documents for versioning, alterations and PDF file creation.
- Troubleshoot digital production issues and prepare efficient and effective electronic files for output.
- Collect and process files for vendors utilizing Flight Check and/or other pre-flight processes, including manual checking and proofing of all file elements.
- Assist in general desktop production, including scanning, proofing, comping, archiving, cataloging project files and creating client/agency history template pages.

ALL CANDIDATES MUST HAVE:

- The ability to handle multiple, high priority projects with a keen attention to detail.
- An excellent working knowledge of the Adobe Suite of software (InDesign, Illustrator, Photoshop, Acrobat).
- An excellent knowledge of Pre-Press, Printing and/or Publishing.
- Knowledge and maintenance of design standards relative to each project, and the ability to apply consistency across the brand.
- Refined typography skill including applied knowledge of and attention to kerning, ligatures, punctuation & special characters, and readability.
- Knowledge of Mac OSX

PERFORMANCE CRITERIA:

The Production Artist will be evaluated based on their performance in the following areas:

- Ability to develop and flawlessly produce job components on schedule.
- Attitude, enthusiasm and willingness to do “whatever it takes”, including extended hours when necessary.
- Ability to contribute new ideas to the process, and excellent oral and written communication skills exhibited to clients, vendors and staff.
- Willingness to investigate and learn new software and graphic/production technologies to improve the quality of work and streamline processes.

RESPONSE PROCEDURE:

Interested parties are asked to forward a résumé and samples, in PDF format only, to lisa@juicytemples.com.